

**Holiday Closings**

- December 25 & 26, 2006
- January 1 & 2, 2007

**Closed for Training until Noon on the Following Days**

- February 7 & 14
- March 7 & 14
- April 3

**Office hours** are from 9am to 4pm.

Payments received after 4pm are processed and dated as the next regularly scheduled business day.

**Meter readings** on your invoice are in units of 100 gallons. If you have a previous read of 25 and a current read of 75 the consumption will show 50. Multiply the value in the consumption column by 100 to get the actual gallons used. In this example it would be  $50 \times 100 = 5000$  gallons.

**Returned checks for account payments will result in loss of water service.** The Association will adhere strictly to its policy regarding accounts paid with checks that are returned. We no longer notify any customer that their check has been returned since the bank on which the check was written does that prior to notifying the Association. We will automatically terminate service if the check is not redeemed within 24 hours after we receive notice of return.

**If you are a Tenant or an Individual with a Land Contract Agreement (T/LC)**, the Tate Monroe Water bill will be sent to the owner and the owner must arrange for payment, unless the owner signs a waiver with Tate Monroe Water. Once this waiver is received, the T/LC will be billed directly helping to avoid any delay in payment and possible shutoff. The waiver is available at the office or on our website. (tatemonroe.com)

**Unauthorized Use**

Tampering with or bypassing a meter constitutes a theft offense that could result in the imposition of criminal sanctions. Section 4933.18(A) of the Ohio Revised Code states "In a prosecution for a theft offense...that involves alleged tampering with a gas, electric, steam, or **water meter, conduit, or attachment of a utility** that has been disconnected by the utility, proof that a meter, conduit, or attachment of a utility has been tampered with is prima-facie evidence that the person who is obligated to pay for the service rendered through the meter, conduit, or attachment and is in possession or control of the meter, conduit, or attachment at the time the tampering occurred has caused the tampering with intent to commit a theft offense."